

## TRANSPORTATION PERFORMANCE AUDIT BOARD

Friday, January 23, 2004  
12:00 PM – 2:00 PM  
John A. Cherberg Building, SHR 4  
Olympia, Washington

### - Minutes -

---

The meeting was called to order by Chairman Doug Hurley at approximately 12:05 PM. Members present were: Ericksen, Haugen, Hurley, Horn, Noguchi, Ostrowski, Perteet, Romero, and Sykes. Members absent were: Hegstrom and Pyles.

#### 1. Report of the Chair

- a. Minutes - The minutes of the meeting of 11/14/2003 were approved.
- b. Introductions - Nate Naismith, LTC Coordinator, was introduced to the board.
- c. Treasurer's Report - Diane Schwickerath, LTC Staff, presented the Treasurer's Report. The report was approved.
- d. Support Update - Nate Naismith, LTC Staff, updated the board on the process of hiring a legislative assistant for LTC who will, as part of his/her duties, provide staff support to the board.

#### 2. Discussion and Selection of Options for Upcoming TPAB Performance Measure Reviews

- a. Presentation of alternatives - John Woolley, JLARC Staff, assisted by Tom Sykes, presented four alternatives for the board to discuss and consider as options for the focus of performance measure reviews in the coming months. These included:
  - i. Broad overarching review of WSDOT
  - ii. Focus on the Highways Program
  - iii. Focus on Construction Programs including the Nickel Projects
  - iv. Focus on the Nickel Projects only
- b. Discussion and Selection of alternatives – Board members discussed the four alternatives, made comments and asked questions. The board selected alternative 2, a performance measure review of WSDOT's Highways Program in accordance with Section 7 of SSB 5748, and clarified that it would include the Ferry System, and both operating and capital programs. The board clarified that committee staff should work with JLARC to scope the review and the intent was not to add FTEs to JLARC to accomplish the work.

#### 3. Next Steps

- a. Upcoming Meetings – Nate Naismith, LTC Staff, recommended that the board adopt a schedule of meetings for the remainder of 2004 that would allow sufficient time after the meeting to staff items and add to the agenda any items that would require LTC approval. The board adopted a meeting schedule of a morning meeting on the first Friday of each month. The next meeting was set for March 5, 2004 in Olympia.
- b. Work Plan - Staff will continue to work with the chair and board members to refine the alternative selected above and testimony from other agencies (DOL and WSP) into a workplan for the interim and scheduled agenda items for the upcoming meeting. Members Noguchi and Ostrowski volunteered to work with the chair and LTC/JLARC staff to further refine the scope for the

alternative chosen, and to produce a proposal for discussion at the next meeting.

**4. WSDOT Distribution of Materials** – As part of the discussion of the alternative above, Paula Hammond of WSDOT distributed the following materials:

- a. "Report on WSDOT's Reporting Requirements and Responsibilities to Other Governmental Entities"
- b. "2003 Performance Letter" from the Federal Highway Administration
- c. "2003 Project Highlights"

The Board recommended that the report on reporting requirements be submitted to the LTC at its next meeting.

The meeting was adjourned at approximately 1:30 PM.